

AUGUST 2020 - **GENERAL MEETING**

- Location: Via Zoom
- Date: 11th August 2020
- Time: 7pm – 8.30pm
- Facilitator: P&C Executive Leadership Team

AUGUST 2020 - GENERAL MEETING AGENDA

WHAT	WHO	DURATION
• Welcome P&C and New Members	Ashley	5 mins
• Approval of Previous Minute	Ashley	2 mins
• P&C Structure and Focus Areas	Ashley	5 mins
• Achievements since last meeting	Ashley	8 mins
• 2020 Summary Forecast	Larni/Carly	10 mins
• Communications Survey Results	Annelie	5 mins
• Principal's Report	Sue	10 mins
• Halloween Sub-Committee Update	Devina	15 mins
• Grants Submission Sub-committee	Chris	2 mins
• Music and the Arts Program Update	Kathryn	2 mins
• Sub-committee Requests for funding	Ashley	15 mins
• Work plan for upcoming three months	Carly	5 mins
• AOB	Ashley	5 mins

Reports via appendices:

1. Last meeting's minutes
2. Financial Position and Forecast
3. Halloween 2020 – Partnerships Proposal
4. Playground and Outdoor Learning Plan 20/21
5. Fundraising and Sponsorships Program 2020
6. Summary of Correspondence In and Out

WELCOME P&C AND **NEW MEMBERS** (Sandy)

37 members
representing
31 families
(about 37%)!

(Welcome Julia
and Andrew)

26 members
on sub-
committees

11 current
sub-
committees

Broad and
active
support from
the balance

Nearly 40
current or
planned
initiatives

APPROVAL OF **PREVIOUS MINUTES** (Sandy)

YES

NO

AGM and June

NEW P&C STRUCTURE AND FOCUS AREAS

Focus Areas

Education

Development of a richer learning environment for teachers and students through provision of tools, equipment, and consumables.

Provision of extra-curricular activities such as music, art and physical education programs.

School Environment

Enhanced learning and experience through improved physical environment, such as play areas and outdoor education facilities.

Community Development

Fostering empathy, social engagement, and teamwork through a community where Nicho families can share, support, and grow together.

Focus Areas

Fundraising and Operations

Supporting large scale events and delivery of the Committee plan



Sub Committee



Education Advancement

Working with the school to identify methods of advancing education.

This may involve extended learning such as Science or Endangered Species day or funding new technology, books

Mark, Hayes,
Kimmie, Carly,
Carla



Music and Arts Program

Identification and execution of education programs associated with music appreciation and the arts.

Kathryn, Jane,
Ashley, TBD



Sport and Physical Education

Fostering teamwork, communication, and healthy lifestyle habits through the identification and execution of programs associated with sport and physical education.

Chris, Ashley,
Andy, Bec



Healthy Classrooms

Implementation of solar power and air conditioning across selected classrooms.

This may also include other class facilities to improve learning conditions.

Larni, Sarah,
Norman, Todd,
Hayes



Outdoor Learning

Identification and implementation of playground and outdoor learning upgrades.

This also includes such things as working bees for grounds, gardens, and facilities

Mark, Sarah Todd,
Hayes, Ashley,
Brooke, Bec,
Sarah



P&C Engagement & Communication

Development and management of the comms and P&C engagement program, including channels, message, and methods of improving engagement.

(NB The Social committee has been merged into this sc)

Brooke, Chris,
Paris, Nicole,
Ashley, Annelie



Community Engagement

Development of a community engagement program focused on students, families and the school and how they can support the wider-community.

Annelie, Ashley



Fundraising, Sponsorship

Identification, negotiation, and management of all key fundraising and sponsorship opportunities.

Chris, Carly



Grant Submissions

Identification and submission grant applications.

Chris, Nicole



Halloween Festival

Design, coordination, and delivery of Nicho's largest event: The Halloween Festival.

Devina, Annelie,
Carly, Carla, Larni,
Kirsten, Kathryn,
Nicole, Delphine,
Ashley, Hayes



Uniform Shop

Management of the uniform shop including management of stock, delivery of orders, and management of second-hand clothing.

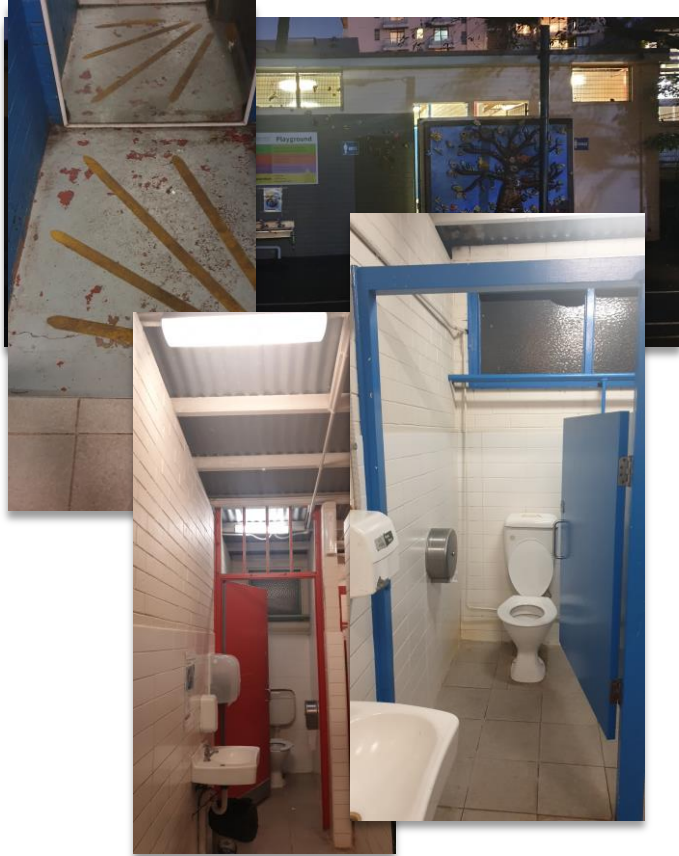
Devina, Liz, Carly,
Sandy

Sub Committee

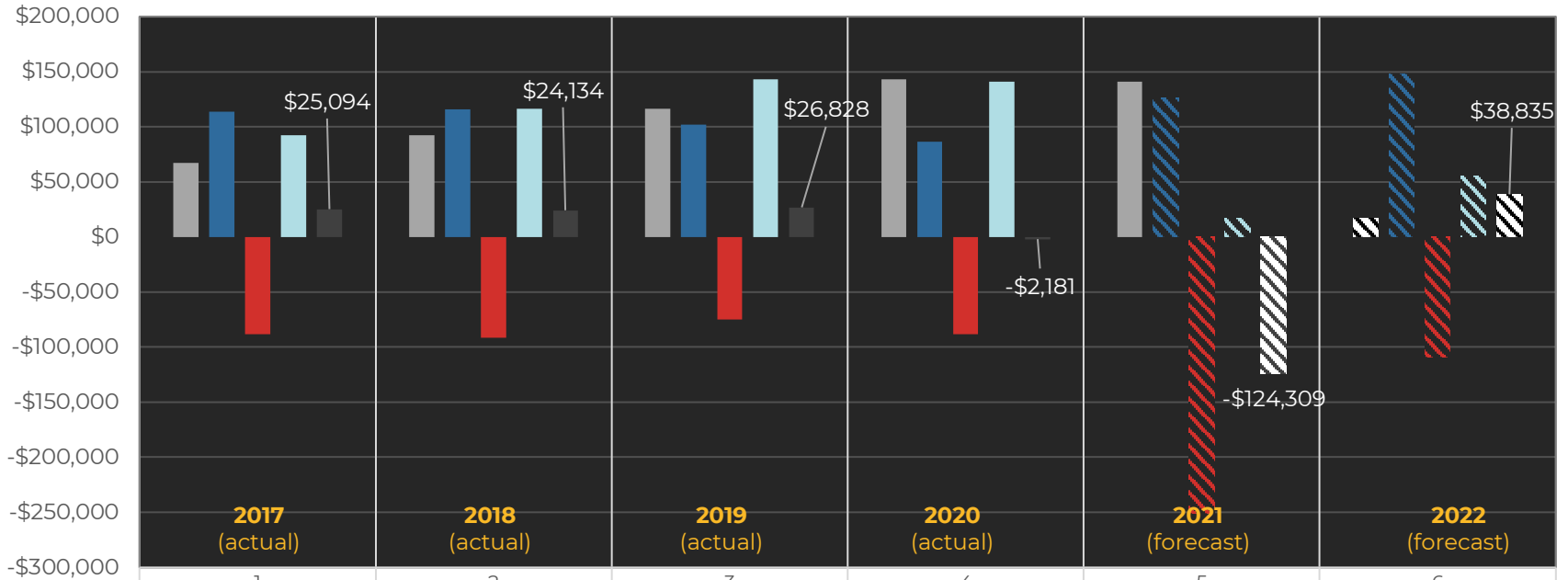
ACHIEVEMENTS SINCE **LAST TIME...**

1. Development of P&C Purpose, Vision, Guiding Principles, and framework
2. Creation of P&C's Annual Plan and 2 years forecast
3. Finalisation of Sponsorships and Fundraising Plan (including multiple new sponsors)
4. Toilet block upgrade, including scheduled Year 6 mural development
5. Community Engagement (and fundraising) Program kicked off with Trivia Night and Fathers Day lunch + spin and win game for the kids.
6. Fruit & Veg month fundraiser scheduled
7. Submission for reinstatement of DGR and Charity status
8. Communication survey complete
9. Inspirational Speaker Series commenced (Nell Hardy)
10. Completion of 12 month Music Sub-committee plan, including new School Song
11. Sports Sub-committee planning commencement
12. Completion of Outdoor Learning Proposal
13. Completion of new Halloween Festival Proposal
14. Completion of Uniform Shop stocktake
15. Completion of P&C Financial audit
16. Commencement of Nicho P and C Website (nichopandc.com.au domain secured)

TOILET BLOCK REFRESH



REVENUE AND EXPENSE (previous years v forecast)

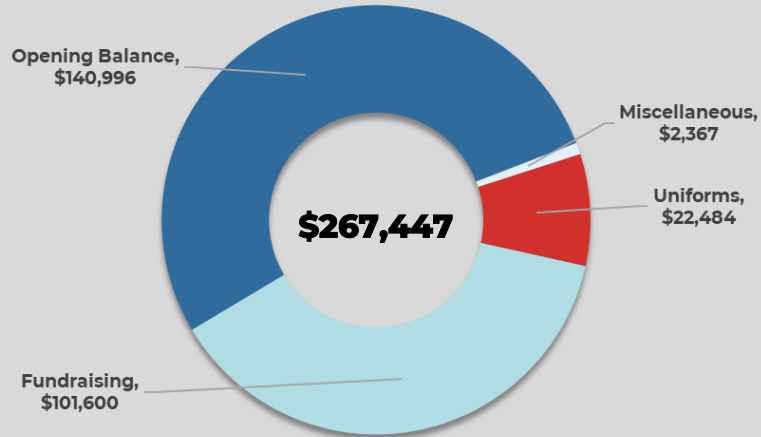


■ Opening Balance	\$67,121	\$92,215	\$116,349	\$143,177	\$140,996	\$16,687
■ Income	\$113,524	\$115,883	\$102,049	\$86,255	\$126,451	\$147,970
■ Expenditure	-\$88,430	-\$91,749	-\$75,222	-\$88,437	-\$250,760	-\$109,135
■ Closing Balance	\$92,215	\$116,349	\$143,177	\$140,996	\$16,687	\$55,522
■ Profit	\$25,094	\$24,134	\$26,828	-\$2,181	-\$124,309	\$38,835

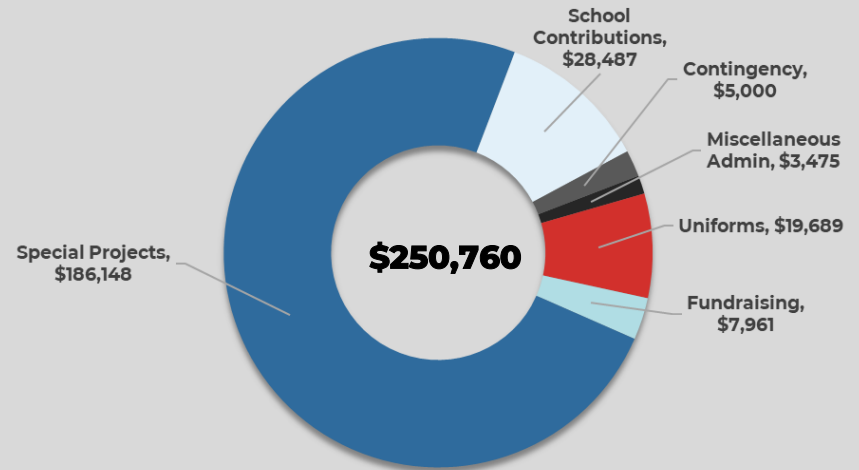
■ Opening Balance ■ Income ■ Expenditure ■ Closing Balance ■ Profit

2020 REVENUE AND EXPENSE FORECAST (Larni)

Forecast Income Breakdown

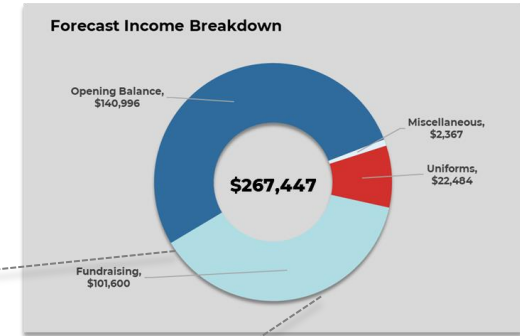
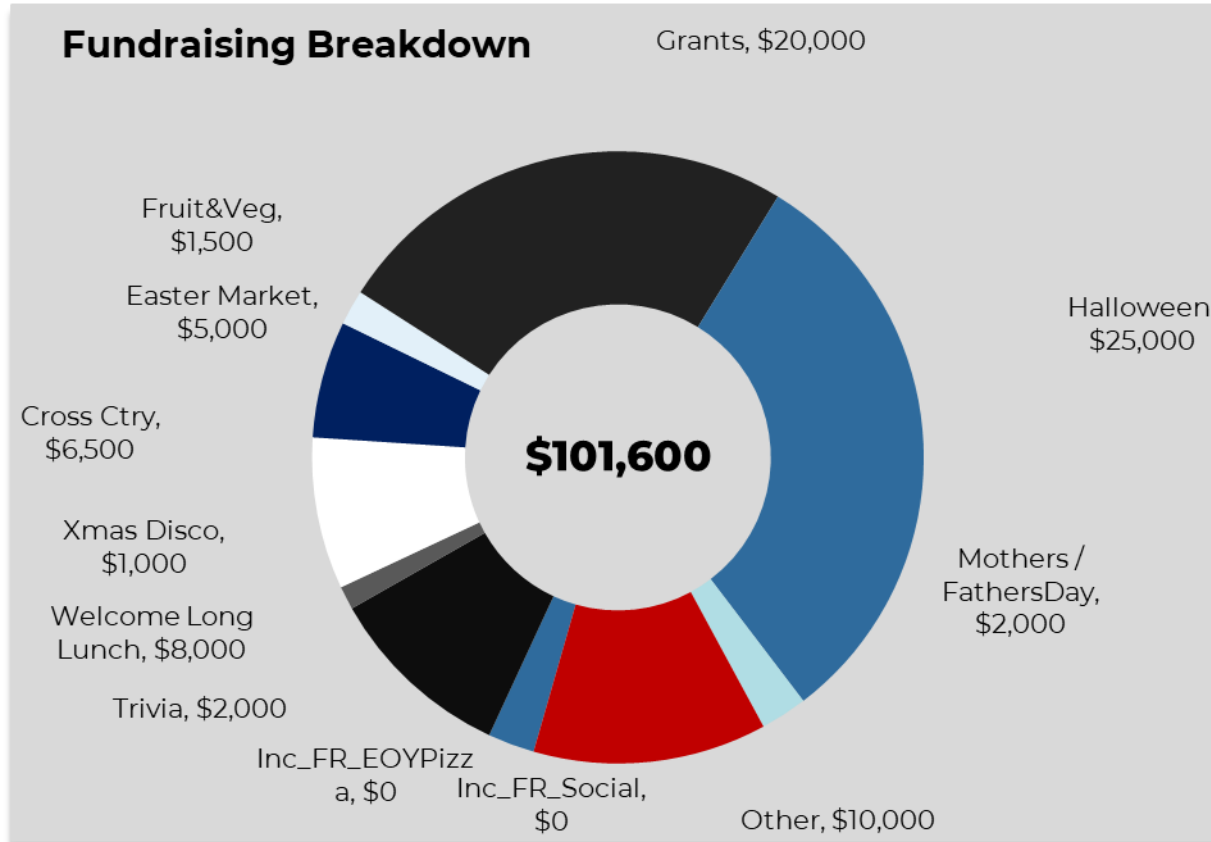


Forecast Expense Breakdown



\$16,687

2020 REVENUE BREAKDOWN (Carly)

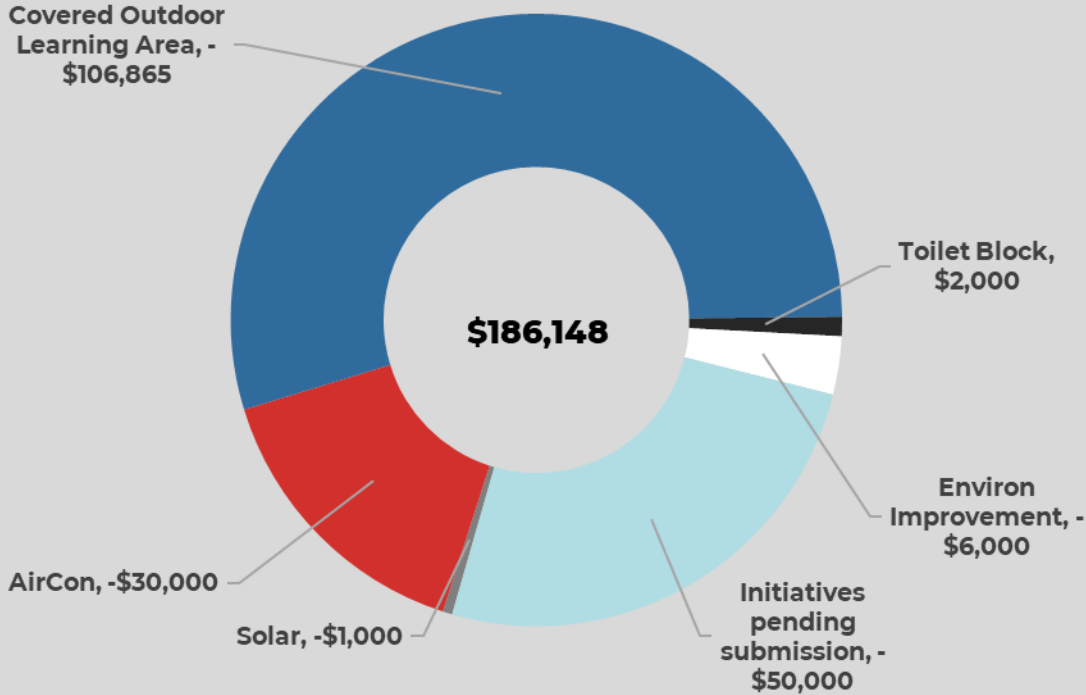


Halloween, \$25,000

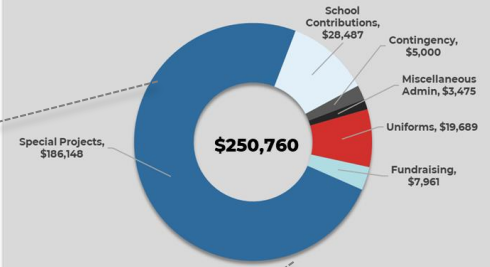
Mothers / FathersDay, \$2,000

2020 EXPENSE BREAKDOWN

Special Projects Breakdown



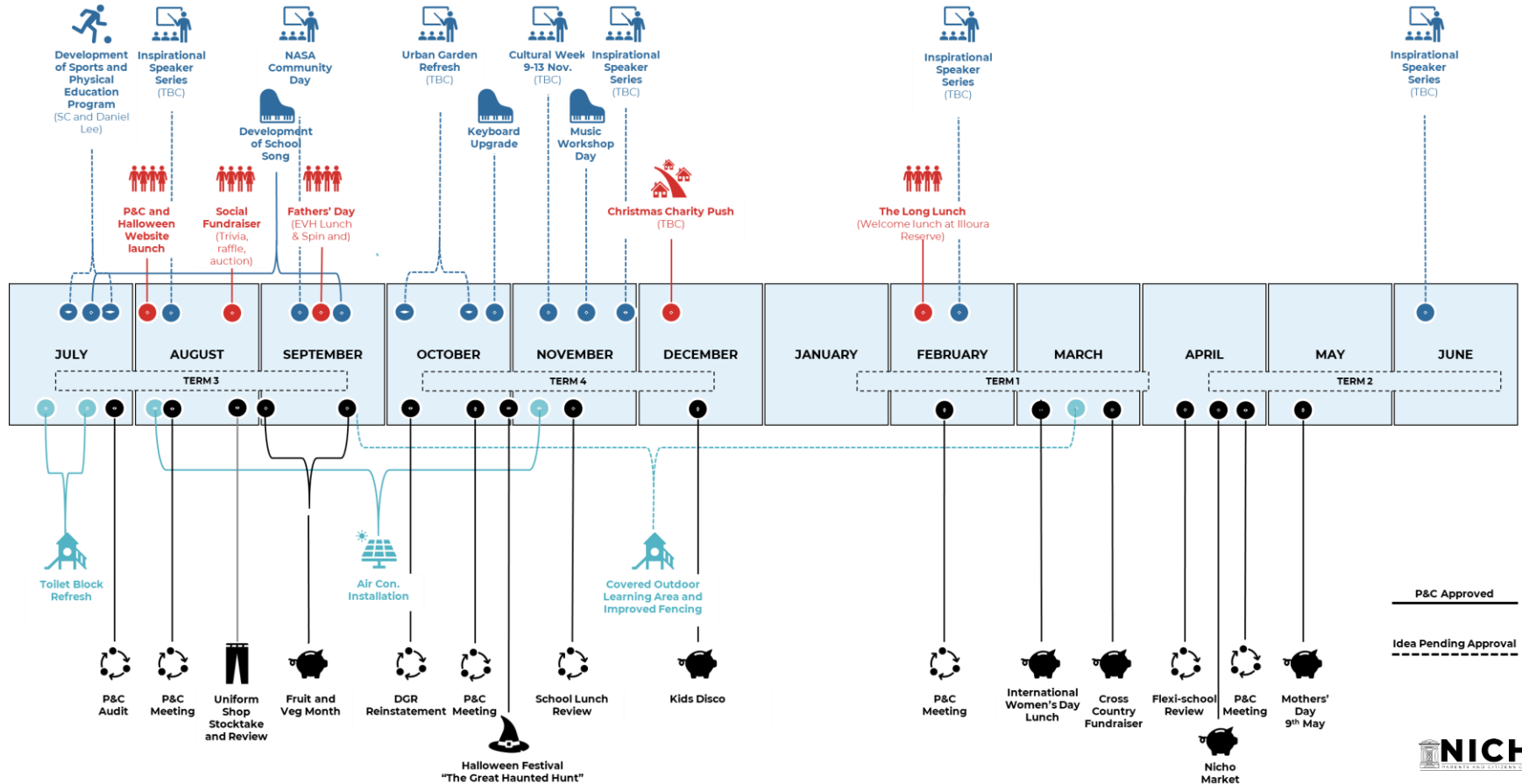
Forecast Expense Breakdown



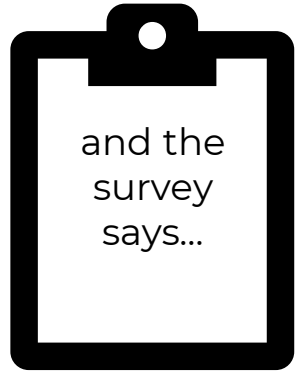
CURRENT POSITION (July 2020)

Opening Balance as at 1 May 2020 to 30 Apr 2021					
	Balance	May-19	Jun-19	Jul-19	
Term Deposit	\$ 126,492	\$ 127,016	\$ 127,016	\$ 127,016	
Savings Account	\$ 3,646	\$ 3,646	\$ 3,646	\$ 3,646	
Transaction Account	\$ 10,858	\$ 9,832	\$ 11,431	\$ 5,320	
Total Account Balance	\$ 140,996	\$ 140,494	\$ 142,093	\$ 135,982	
Expense		-\$ 1,742	-\$ 320	-\$ 7,096	
Income		\$ 1,240	\$ 1,919	\$ 985	
EXP		-\$ 1,742	-\$ 320	-\$ 7,096	-\$ 9,157
Misc		-\$ 53	-\$ 320	-\$ 447	-\$ 820
Uniforms		-\$ 1,689			-\$ 1,689
Special Projects				-\$ 6,648	-\$ 6,648
INC		\$ 1,240	\$ 1,919	\$ 985	\$ 4,143
Misc		\$ 524	\$ 269	\$ 74	\$ 867
Uniforms		\$ 716	\$ 1,650	\$ 911	\$ 3,276
Grand Total		-\$ 502	\$ 1,599	-\$ 6,111	-\$ 5,014

BUT IT'S NOT JUST ABOUT THE MONEY



COMMUNICATIONS SURVEY RESULTS (Annelie)



41 responses,
52% non members
48% P&C members



43%

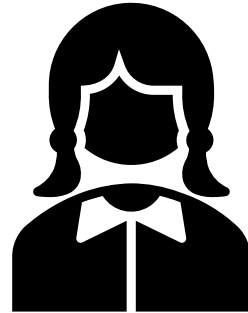


55%



54% don't want to get involved in the P&C

PRINCIPAL'S **REPORT** (Sue)



Nicholson St P.S

Balmain East



HALLOWEEN FESTIVAL

Presented by Nicholson Street P.S. P & C Assoc.

What will 2020 look like?



HALLOWEEN FESTIVAL

Presented by Nicholson Street P.S. P & C Assoc.

For our Covid Safe 2020 offering, there will be 3 pieces of pumpkin pie on offer



For Students

There will be a best dressed parade at school on Friday 30th October. Students will be led class by class to the parade. Zoom will be set up for parents to join and watch. More details will follow in Term 4.



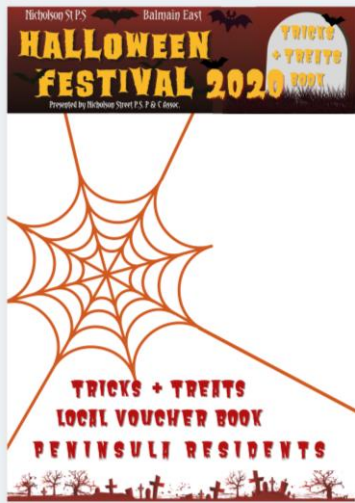
For our Nicho Families

We're sure you'll all be missing the Tombola Jars this year, so we're bringing you Halloween Hampers instead. These will be available to pre-order in October and will include a special Halloween collection of goodies in the absence of all of our favourites that we usually get at the festival.

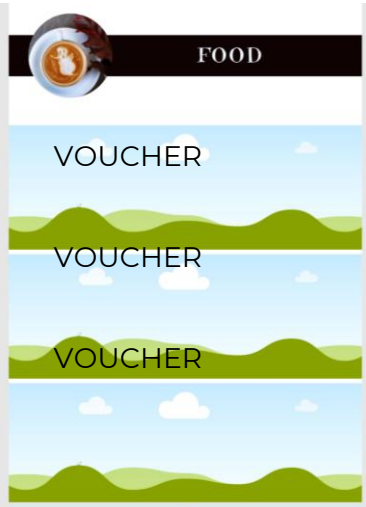


For the whole Balmain peninsula community

This is our opportunity to give back to our past supporters and generate a little income for the school. We are creating a Trick & Treats Local Voucher Book, packed full of local offers, up and down Darling Street and beyond. It will also have puzzles and games for the family to enjoy.



The front cover will feature artwork by ALL our students

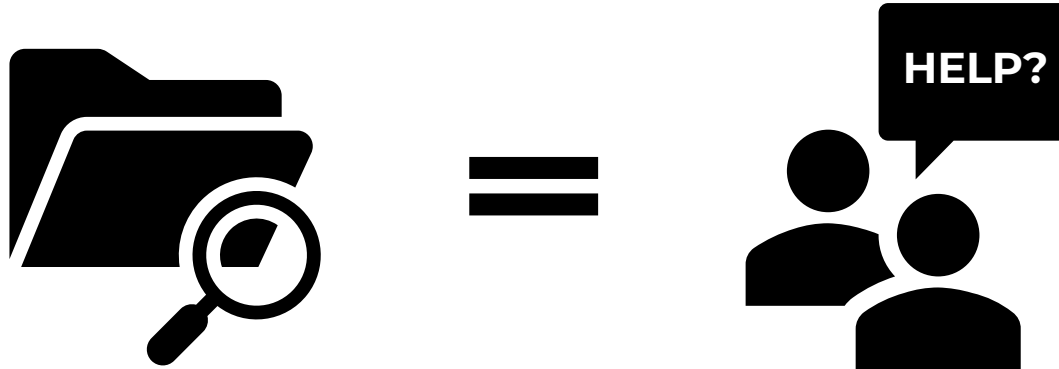


Voucher pages will be divided into Categories –

- Food
- Pubs
- Gym / health / fitness
- Kids activities
- Retail
- Services

There will be pages of puzzles, colouring sheets and games for the whole family

GRANTS SUBMISSION **SUB-COMMITTEE** (Chris)



MUSIC AND ARTS PROGRAM **SUB-COMMITTEE** (Kathryn)





FUNDING REQUESTS AND REQUIRED DECISIONS

Requested Item	Stream	Benefit T/F	Value	Budgeted?	On Notice	Final
Digital White board	Education Advancement	Immediate	\$8,287	Yes	June	Pending
Learning Support Resource	Education Advancement	Immediate	\$14,000	Yes	June	Pending
Air-conditioning	Healthy Classrooms	December	\$30,000	Yes	June	Pending
Solar	Healthy Classrooms	December	\$1,000	Yes	June	Pending
Covered Outdoor Learning Area	Outdoor Learnings	February	\$101,000	Yes	Pending	
Replacement Yamaha NP12 Keyboard x 1	Music and Arts	Immediate	\$400	Yes	Not req.	
New band score: <i>Sound Innovations Ensemble Development for Young Band</i>	Music and Arts	Immediate	\$321	Yes	Not req.	
Lara Dodd, Concert Band Conductor – arrange. new school song	Music and Arts	Immediate	\$250	Yes	Not req.	

THREE MONTH **WORKPLAN** (Carly and Ashley)

August, September, and October

- Inspirational Speaker Series Round Two
- Launch of Nicho P&C and Halloween Website
- Development of Sports and Physical Education Program
- Trivia Night
- Fathers' Day Lunch
- Fathers' Day Spin and Win
- Fruit and Veg Month (in conjunction with BE Deli)
- Commencement of Air Conditioning Rollout (pending approval)
- Commencement of COLA Rollout (pending approval)
- Scoping of Urban Garden Refresh
- NASA Community Day
- Investigation into options regarding new drinking fountains
- Investigation of upgrade options for the school sports' area
- Finalisation of new school song and scoring for the school band
- September Working Bee (gardens and maintenance)



ANY OTHER BUSINESS **AND MEETING CLOSE**

NEXT MEETING:
8th September @ 7.00pm

Contact your P&C at hello@nichopandc.com.au

APPENDIX

1. Last meeting's minutes
2. Financial Position and Forecast
3. Halloween 2020 – Partnerships Proposal
4. Playground and Outdoor Learning Plan 20/21
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