

# Nicholson Street Public School Parent and Citizens Committee



## General Meeting – Minutes

**Meeting Date & Time:** Tuesday 11 August, 7.00pm  
**Meeting Location:** Nicholson Street Public School  
**Attendees:** Ashley McGrath, Sandy Pedley, Sarah Quinn, Kirsten Gleichman, Julie Miller, Chris Freel, Carly Freel, Brooke King, Kimmie Neidhart, Devina Solanki, Sarah Straker Williams, Kathryn Reynolds, Larni Malcolm, Todd Buncombe, Paris Neilson, Sue Ross, Annelie Child, Mark Lee, Hayes Montgomery, Jane Morgan, Kathryn Hewson, Nicole Wilcox

### Apologies:

	Topic	Person Responsible
1.0	<b>Meeting Opened &amp; Welcome</b> <i>New Members: Andrew and Julia Fairley</i>	Sandy Pedley
2.0	<b>Approval of Previous Minutes</b>	Sandy Pedley
3.0	<b>Introduction</b>	
3.1	<b>P&amp;C Structure and Focus Areas</b> – <i>The new P&amp;C structure and sub-committees was detailed. All work done will fit into these pillars</i>	Ashley McGrath
3.2	<b>Achievements since last meeting</b> – <i>to name a few, toilet block refresh, Inspirational Speaker Series has kicked off.</i>	Ashley McGrath
3.3	<b>2020 Summary Forecast</b> - <i>A average profit of \$25,000 year on year over last few years. Revenue and expense forecast for 2020 was run through. There have obviously been COVID effects on uniform and other revenue this year</i>	Larni Malcolm
3.4	<b>Revenue Breakdown</b> - <i>Sponsorship target was mainly around Halloween however this is looking less likely this year. Hoping we can still bring in close to that. Top up with grants.</i>	Carly Freel
3.5	<b>2020 Expense forecast</b> – <i>Air conditioning and outdoor learning area are the big expenses.</i>	Ashley McGrath
3.6	<b>Current and Forecasted events</b> – <i>detailed upcoming events. Trivia night and Father's Day lunch are the two immediately upcoming events.</i>	Ashley McGrath
3.7	<b>Communications Survey</b> – <i>Reasons for the survey and the results were outlined. Most requested forms of communication were What's App and email.</i>	Annelie Child
4.0	<b>Reports</b>	
4.1	<b>Principal's Report</b> - <i>Thank you from Sue for the toilet block refresh and thank you for the Inspirational Speaker Series kick off. Thank you to the staff for their films for Education Week. We were the first school on the</i>	Sue Ross

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	<p><i>peninsular to get their school reports out at the end of last term. The school is prepared for another round of remote learning if it is needed.</i></p> <p><i>There has been a staffing change – Joan Seller (one day in library) has taken long service leave. Christina now doing two days admin help – one day in library and one day in office.</i></p> <p><i>SRC fundraising day coming up for Stewart House.</i></p> <p><i>Year 3 and 5 assessments – ‘check in’ literacy and numeracy assessments. Year 5 will be in a couple of weeks and Year 3 will be at end of term. 40 questions each in reading and numeracy. The data is to inform teaching, rather than for parents.</i></p> <p><i>Some changes to school –new intercom system. Also, this Friday, the carpet in the 5N demountable will be replaced.</i></p> <p><i>We have our school plan coming up which will be for 2021-2024. Situational analysis is to be done –this will happen mid to late this term and the plan will be formulated in Term 4. 2023 will be our next external validation year.</i></p>	
4.2	<p><b>Halloween Festival</b> - <i>The Halloween COVID-safe plan for the students, the Nicho families and the wider community was detailed.</i></p>	Devina Solanki
4.3	<p><b>Grants Submission Sub-Committee</b> - <i>We have an opportunity, now, to source funding from other areas like grants. The ‘Solar My School’ application has been submitted. We will find out later this year if we are successful. DGR status is being pursued. Nicole Wilcox has been speaking to Jamie Parker re local government opportunities.</i></p>	Chris Freel
4.4	<p><b>Music and Arts Program Sub-Committee</b> - <i>A lot of Covid interruptions to the music program this year. We have 48 students enrolled in the music program – which is almost a third.</i></p> <p><i>A musician who has moved into the area has actively sought out the school. He, and a local composer, would like to be involved in something with the school. Kathryn and Delphine are putting together some information re the music and arts program to hand out to new parents.</i></p>	Kathryn Reynolds
<b>5.0</b>	<b>General Business</b>	
5.1	<p><b>Funding Requests and Required Decisions – Zoom poll.</b></p> <p><i>Digital Whiteboard - \$8,287</i></p> <p><i>Learning Support Resource - \$14,000</i></p>	Ashley McGrath

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	<p><i>Air Conditioning - \$30,000</i></p> <p><i>Solar - \$10,000</i></p> <p><i>Covered Outdoor Learning Area - \$101,000</i></p> <p><i>Replacement Yamaha NP12 Keyboard - \$400</i></p> <p><i>New band score - \$321</i></p> <p><i>New school song - \$250</i></p> <p><i>All items approved</i></p>	
5.2	<p><b>Three month workplan – Discussion re upcoming events (Trivia night, Father’s Day lunch, Air Conditioning can now be kicked off</b></p>	Carly Freel
5.3	<p><b>Any other business - Thank you from Julie to the P&amp;C.</b></p> <p><i>Question re athletics carnival. Sue Ross explained that because we rely hugely on parent help, we can’t proceed with the carnival easily. Daniel Lee and Ashley Williams looking at holding a competitive event on the school grounds. Could potentially happen in term 3 or 4 depending on government guidelines.</i></p> <p><i>Question re playground equipment – is it still closed? Sue Ross explained that the guidelines are that if we open them, they have to be thoroughly cleaned between each use (ie after lunch and recess). Sue Ross has sought advice from the Director and the guidelines are not to open yet.</i></p> <p><i>Question re what the children are able to play with and are there extra things that the children could do with? Extra handballs are coming with the SRC fundraiser. Julie Miller and Sue Ross talked about putting out more school playground equipment.</i></p> <p><i>Carly mentioned re the Urban garden refresh. Applied to Bunnings for equipment/supplies.</i></p>	Ashley McGrath
8.0	<p><b>Meeting Closed:</b></p> <p><b>Next Meeting : Tuesday 8 September</b></p>	Ashley McGrath