

NICHOLSON STREET PUBLIC SCHOOL PARENTS AND CITIZENS' ASSOCIATION



ANNUAL GENERAL MEETING - 2021

Location: School Library and Via Zoom
Date: 11th May 2021
Time: 7.00pm – 8.00pm
Facilitator: P&C Executive Leadership Team

Contact us at
hello@nichopandc.com.au



ANNUAL GENERAL MEETING AGENDA

WHAT	WHO	DURATION (min)
Welcome, Attendance & Apologies	Ashley	1
Approval of previous 2020 AGM minutes	Ashley	1
Presidents Annual Report	Ashley	10
Member Recognition	Ashley	5
Treasurer's Annual Report	Larni	5
Principals Annual Report	Sue	10
P&C Executive Resignation	Sue	2
P&C Executive Nominations & Voting Results	Sue	2
Confirmation of Sub-Committees	President	5
Registration of Financial Members via payment of membership fees.	Treasurer / Secretary	5
Other Business	President	5

WELCOME **P&C MEMBERS**



NICHOLSON STREET PUBLIC SCHOOL
Parents and Citizens Association

APPROVAL OF **PREVIOUS AGM MINUTES**

YES

NO

Previous AGM minutes circulated in June 2020

PRESIDENT'S **ANNUAL REPORT**



OUR VISION



NICHOLSON STREET PUBLIC SCHOOL
Parents and Citizens Association

“To be every family’s school of choice on
the Balmain Peninsula.”

OUR **PURPOSE**

“The Nicholson Street Parent and Citizens (P&C) Association is a volunteer organisation which provides parents with a voice, and strives to promote a strong and vibrant school experience by partnering with the school and its teachers, the students, their families, and the community.

The P&C primarily adds value through parent volunteers, parental input, parent expertise/access, and P&C funding.”

PERFORMANCE AGAINST OUR PURPOSE



Purpose Area	Ranking	Comments
Provided parents a Voice	Green	Strong uptake in membership. More formality around communisations and presentation of ideas
Promote a strong and vibrant school experience	Orange	COVID has severely limited our ability impact this area. Maintaining energy over this period was our intent.
Partnering with the school, teachers, and students	Red	COVID limited our ability. New school plan provides a platform for moving forward
Partnering with families and the community	Green	Maintaining school community through COVID was a high focus this year. The school community has grown in strength and we have now pushed that more broadly to the peninsular area.
Adding value through Parent Volunteers	Orange	Volunteering within school was limited due to COVID, however volunteers remained committed over external events.
Adding value through Parental Expertise	Green	Significant assistance through expertise around capital works, fundraising, sponsorship, and strategy
Adding value through P&C Funding	Green	We ranked highly in moving large funding items forward, with air conditioning installed and other elements ready and waiting.

WINS AND CHALLENGES



WINS

1. Increased membership by 31% (now 48 members, representing 40 families)
2. Reinstated Charity Status and achieved Deductible Gift Recipient (DGR) status and created of Nicho Building Fund
3. Developed Nicho P and C website including The Nicho Shop, thereby transitioning off Flexischools
4. Air conditioning installed across four classrooms, teachers' room, and principal's office
5. Playground Master Plan completed including COLA design (passed funding signoff)
6. Sports Court upgrade design approved (passed funding signoff)
7. Solar power grants submitted and awarded.
8. Fundraising (events and grants) net profit increased to \$55k an 66% over previous year...despite COVID
9. Halloween event (Tricks and Treats Book) maintained despite COVID with hyper local focus with suppliers and venues
10. Music and Arts Program expansion

And many more...

WINS AND CHALLENGES



CHALLENGES

1. Inability to be onsite and be more actively engaged in the education pillar
2. Aligning P&C expectations around our ability to work within the constraints of the Dept Education framework and speed in which they operate
3. Maintaining energy when results may be slower than expected
4. Maintaining fundraising engagement
5. Maintaining corporate sponsorship with limited visible opportunities

FOCUS FOR **THE YEAR AHEAD**



FOCUS

1. Complete what we've started (COLA, sports upgrade, solar power) and deliver the benefits promised to the families and children
2. Develop better partnerships with the school around education, supporting programs, and the strategic plan
3. Continue to expand our "peninsular community" thereby providing a larger fundraising pool and broader visibility to families considering schools for coming years
4. Continue to support our local business community
5. Strongly market and promote the school to families to ensure numbers remain or grow
6. Build our sub-committee programs to provide broader support

MEMBER **RECOGNITION**



NICHOLSON STREET PUBLIC SCHOOL
Parents and Citizens Association



Certificate of Appreciation

Presented to

Mark Lee

In appreciation of his hard work, valuable contribution and dedication to Nicholson Street Public School and its Parents and Citizens Association

Ashley McGrath
President, and on behalf of the
Nicholson Street Public School
Parents and Citizens Association

Sue Ross
Principal
Nicholson Street Public School

May 2021



Certificate of Appreciation

Presented to

Annelie Child

In appreciation of her hard work, valuable contribution and dedication to Nicholson Street Public School and its Parents and Citizens Association

Ashley McGrath
President, and on behalf of the
Nicholson Street Public School
Parents and Citizens Association

Sue Ross
Principal
Nicholson Street Public School

May 2021



NICHOLSON STREET PUBLIC SCHOOL
Parents and Citizens Association



Certificate of Appreciation

Presented to

Devina Solanki

In appreciation of her hard work, valuable contribution and
dedication to Nicholson Street Public School and its
Parents and Citizens Association

A handwritten signature in black ink, appearing to read "Ashley McGrath".

Ashley McGrath
President, and on behalf of the
Nicholson Street Public School
Parents and Citizens Association

Sue Ross
Principal
Nicholson Street Public School

May 2021

A decorative graphic at the bottom of the certificate consisting of three overlapping, wavy shapes in blue, light blue, and red.



The Quiet Achievers Award

Presented to

Delphine Brillant

In appreciation of her tireless work behind the scenes, consistently contributing wherever and whenever required, and focused solely on the betterment of the school and its children.

A handwritten signature in black ink, appearing to read "Ashley McGrath".

Ashley McGrath
President, and on behalf of the
Nicholson Street Public School
Parents and Citizens Association

Sue Ross
Principal
Nicholson Street Public School

May 2021





NICHOLSON STREET PUBLIC SCHOOL
Parents and Citizens Association



NICHOLSON STREET PUBLIC SCHOOL
Parents and Citizens Association

President's Award

Presented to

Carly Freel

For your unwavering support, guidance, and commitment
to me and the Nicholson Street Public School
Parents and Citizens Association.

Our success over the past year, and your contribution,
are inseparably intertwined.

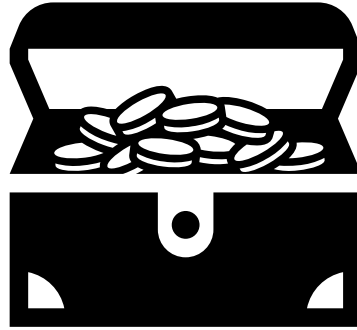
Ashley McGrath
President, and on behalf of the
Nicholson Street Public School
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Sue Ross
Principal
Nicholson Street Public School

May 2021



TREASURER'S **ANNUAL REPORT**



Overall Year-End Financial Position

2019/20

Row Labels	Sum of Amount
EXP	-\$87,763
FR	-\$29,226
Misc	-\$4,230
SchContrib	-\$43,407
Uniforms	-\$10,900
INC	\$85,581
FR	\$62,190
Misc	\$3,167
Uniforms	\$20,224
Grand Total	-\$2,181

2020/21

Row Labels	Sum of Amount
EXP	-\$69,879
Fundraising	-\$16,301
Misc	-\$3,772
School Contributions	-\$38,454
Uniforms	-\$11,352
INC	\$96,857
Fundraising	\$71,321
Misc	\$1,980
Uniforms	\$23,556
Grand Total	\$26,978

YoY
\$17,884
\$12,925
\$457
\$4,953
-\$452
\$11,276
\$9,130
-\$1,187
\$3,332
\$29,160

Fundraising Profit		Fundraising Profit		YoY	
53%	\$32,965	77%	\$55,020	\$22,056	67%
Uniform					
46%	\$9,324	52%	\$12,204	\$2,880	31%
School Contributions*					
	-\$43,407		-\$38,454	-\$4,953	-11%
			-68454	\$25,047	58%

*Awaiting invoice from Dept for Aircon - adjusted position

Breakdown

INCOME

Income was up from 2019/2020 from \$86.3k to \$96.9k. Fundraising efforts were significant at \$71.3k up from \$63.9k in the prior year which was amazing given Co-vid. This year we received grant income as part of this, being \$14k for the solar project to be installed in the coming year.

EXPENSE

Expense was lower than the previous year \$69.9 against \$88.4k. The P&C contributed \$27.4k towards school invoices and other projects as contribution to the school, with a further \$30k for the air-conditioning project to be invoiced by the department.

BANK ACCOUNT BALANCES – 30 April 2021

	Apr-21
Term Deposit	\$127,440
Savings Account	\$16,646
Transaction Account	\$23,889
Total Account Balance	\$167,974

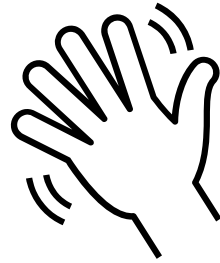
The year ended with account balances of \$168k up from last years' balance of \$141k. The majority of P&C funds were invested in term deposits over the year, generating just below \$0.95k in interest income.

Fundraising Breakdown

Fundraising generated profit at a rate of 77% with most activities requiring investment to make a return.

	Gross Profit	Expense	Net Profit	Profit %
Fathers Day	\$6,506	-\$1,251	\$5,255	81%
Mothers Day	\$2,547	-\$500	\$2,047	80%
Fruit & Veg	\$4,926	-\$3,814	\$1,112	23%
Halloween	\$28,006	-\$5,905	\$22,101	79%
Trivia	\$11,730	-\$2,809	\$8,922	76%
Fresh Food Lunch	\$558	\$0	\$558	100%
Grants	\$14,000	\$0	\$14,000	100%
Welcome Dinner	\$1,085	-\$1,383	-\$298	-27%
Bunnings SS	\$1,961	-\$638	\$1,323	67%
	\$71,321	-\$16,301	\$55,020	77%

P&C EXECUTIVE **RESIGNATION**



PRINCIPAL'S **REPORT**



P&C EXECUTIVE NOMINATIONS AND VOTING RESULTS

POSTION	INCUMBENT	NOMINATION(S)	RESULTS
President	Ashley McGrath	Ashley McGrath	Ashley McGrath
Vice President	Vacant	Carly Freel	Carly Freel
Vice President	Hayes Montgomery	Hayes Montgomery	Hayes Montgomery
Treasurer	Larni Malcolm	Larni Malcolm	Larni Malcolm
Secretary	Sandy Pedley	Sandy Pedley	Sandy Pedley
Executive Officer (Fundraising and Events)	Vacant		Vacant
Executive Officer (Grants)	Vacant		Vacant

CONFIRMATION OF SUB-COMMITTEES

Focus Areas

Education

Development of a richer learning environment for teachers and students through provision of tools, equipment, and consumables.

Provision of extra-curricular activities such as music, art and physical education programs.

School Environment

Enhanced learning and experience through improved physical environment, such as play areas and outdoor education facilities.

Community Development

Fostering empathy, social engagement, and teamwork through a community where Nicho families can share, support, and grow together.

Fundraising and Operations

Supporting large scale events and delivery of the Committee plan



Sub Committee

Focus Areas

Sub Committee



Education Advancement

Working with the school to identify methods of advancing education.

This may involve extended learning such as Science or Endangered Species day or funding new technology, books

Mark, Hayes,
Kimmie, Carly,
Carla



Music and Arts Program

Identification and execution of education programs associated with music appreciation and the arts.

Kathryn, Jane,
Ashley, TBD



Sport and Physical Education

Fostering teamwork, communication, and healthy lifestyle habits through the identification and execution of programs associated with sport and physical education.

Chris, Ashley,
Andy, Bec



Healthy Classrooms

Implementation of solar power and air conditioning across selected classrooms.

This may also include other class facilities to improve learning conditions.

Lami, Sarah,
Norman, Todd,
Hayes



Outdoor Learning

Identification and implementation of playground and outdoor learning upgrades.

This also includes such things as working bees for grounds, gardens, and facilities

Mark, Sarah Todd,
Hayes, Ashley,
Brooke, Bec,
Sarah



P&C Engagement & Communication

Development and management of the comms and P&C engagement program, including channels, message, and methods of improving engagement.

(NB The Social committee has been merged into this sc)

Brooke, Chris,
Paris, Nicole,
Ashley, Annelie



Community Engagement

Development of a community engagement program focused on students, families and the school and how they can support the wider community.

Annelie, Ashley



Fundraising, Sponsorship

Identification, negotiation, and management of all key fundraising and sponsorship opportunities.

Chris, Carly



Grant Submissions

Identification and submission grant applications.

Chris, Nicole



Halloween Festival

Design, coordination, and delivery of Nicho's largest event: The Halloween Festival.

Devina, Annelie,
Carly, Carla, Lami,
Kirsten, Kathryn,
Nicole, Delphine,
Ashley, Hayes



Uniform Shop

Management of the uniform shop including management of stock, delivery of orders, and management of second-hand clothing.

Devina, Liz, Carly,
Sandy

REGISTRATION OF MEMBERS 21/22

ANY OTHER BUSINESS AND **AGM MEETING CLOSE**

NEXT MEETING:

Now

via Zoom

Contact your P&C at hello@nichopandc.com.au